

R E S T R I C T E D

HEADQUARTERS  
THEATER SERVICE FORCES  
EUROPEAN THEATER  
Office of the Theater Chief Surgeon  
(Main), APO 757

Ch Surg 370.95

2 October 1945.

CIRCULAR LETTER NO. 70

Evacuation of Patients to the United States

1. The following directives, Office of the Chief Surgeon, are rescinded:

a. Administrative Memorandum No. 16, "Evacuation of Patients to the United States", 23 March 1945.

b. Paragraph 1, Section II, Administrative Memorandum No. 25, "Amendment to and Rescission of Current Directives", 28 April 1945.

c. Administrative Memorandum No. 29, "Evacuation of Patients to the United States", 24 May 1945.

2. Evacuation Policy.

a. Patients who cannot be returned to duty within one hundred twenty (120) days will be evacuated to the United States as soon as their condition permits.

b. The one hundred twenty (120) day period will commence with the date the individual is first admitted to a hospital in any echelon of medical service, and will include the time required for rehabilitation and convalescence as well as active medical care.

c. Patients, who can be returned to useful service in an authorized military capacity in the European Theater upon completion of all hospitalization, rehabilitation, and convalescence within one hundred twenty (120) days, will be retained in the theater.

3. Disposition Board.

a. Any patient whose condition indicates that he cannot be returned to duty within the one hundred twenty (120) days will be referred to a disposition board as soon as possible after admission to a hospital authorized to board patients to the Zone of Interior.

b. Commanding officers of all general hospitals, 750-bed station hospitals, and such other hospitals as may be designated by the Theater Chief Surgeon will appoint by special order, under the provisions of paragraph 7c, AR 40-590,



R E S T R I C T E D

disposition boards to examine, review, and determine the disposition of all patients brought before them, military or civilian.

c. The board will consist of the Chief of Surgical Service, the Chief of Medical Service, and the ward officer of the patient concerned. In the event of unavailability of the Chief of Service; the Assistant Chief of a Service will serve on the board in the capacity of Acting Chief of Service, and will perform all duties in respect to the proceedings of the board in his own name.

d. The findings and recommendations of the board will be recorded on ETOUSA ID Form 319 in duplicate (omitting the clinical abstract on the reverse side of the form) and submitted to the commanding officer of the hospital for final approval. The original will be attached to the clinical records to be forwarded with the patient; the copy will be retained in the hospital files.

4. Classification of Patients.

a. All patients to be evacuated to the United States will be classified by disposition boards into the following classes and sub-classes:

<u>Classes</u>	<u>Sub-Classes</u>
IA Strict mental patients	O Officer
IB Security mental patients	E Enlisted
IC Open ward mental patients	T Tuberculosis
II Hospital litter patients	P Prisoner
III Hospital ambulatory patients	IW Prisoner of War
IV Troop class patients	F Female
V Pregnancy patients.	CV Civilian, Merchant Marine, Technician, and ARC.
	N Naval, Marine Corps, and Coast Guard.

EXAMPLES

IA E Strict mental patient, enlisted man.  
II O-T Hospital litter patient, officer, tuberculosis.  
III E-P Hospital ambulatory patient, enlisted man, prisoner.  
IV O-F Troop class patient, officer, female.  
IC E-CV Open ward mental patient, enlisted, civilian.  
V O Pregnancy patient, officer.

b. Definition of Classes:

- (1) Class IA: (Strict Mental): Those mental patients (major psychotics) who will require security accommodations aboard ship or train and who will require locked ward accommodations at final destination.



## R E S T R I C T E D

- (2) Class IB: (Security Mental): Those mental patients who will require security accommodations on board ship or train, but who may be accommodated in an open ward at ultimate destination. Some mental patients, who can be accommodated in open wards in a hospital on land, require restrictive quarters aboard ship for their safety or for the safety of the ship.
- (3) Class IC: (Open Ward Mental): Those mental patients who will be accommodated in open wards, enroute to, and at ultimate destination. On board ship, such patients may be accommodated similarly to troop class patients.
- (4) Class II: (Hospital litter patients): Those patients who are strictly litter patients, unable to go to a mess or lavatory.
- (5) Class III: (Hospital ambulatory patients): Those patients who, while ambulant, will require medical care enroute and are able to go to mess and lavatory.
- (6) Class IV: (Troop class patients): Those ambulatory patients whose physical disabilities are such that they are not prevented from caring for themselves in an emergency, and who require, at most, only minor medical attention.
- (7) Class V: (Pregnancy patients): Those cases of pregnancy of less than seven (7) months gestation. Patients of seven (7) months gestation or more will not be evacuated until after delivery.

### 5. Reporting of Patients for Evacuation.

a. Commanding officers of all general hospitals, 750-bed station hospitals and such other hospitals as may be designated by the Theater Chief Surgeon to appoint a disposition board, will report semi-weekly (on Tuesday and Friday) to the Evacuation Branch, Office of the Theater Chief Surgeon, by telephone or teletype the number of patients in each class and sub-class ready for evacuation as of 2400 hours the previous day. (See Annex "A").

b. Patients on whom courts-martial, reclassification, special LOD investigation, or similar proceedings are pending will be reported to the base section or military district commander with appropriate recommendations as to disposition. Such patients will not be reported as ready for evacuation until such evacuation is authorized by competent authority.

c. Only patients who are attached unassigned to the detachment of patients, who have been boarded, and for whom all records, clothing and equipment are complete, will be reported as ready for evacuation.

d. Changes in classification will be accomplished when indicated by changes in condition of the patients, and reports will be adjusted accordingly.



R E S T R I C T E D

6. Instructions for Evacuation.

- a. As ships and planes are available, hospital commanders and base section surgeons will be instructed as to the number of patients, by classes and sub-classes, to be prepared for evacuation, and informed of the arrangements being made for their transfer to the port or airfield.
- b. Patients will be carefully prepared for evacuation, and necessary changes and adjustments made in dressings, splints, and casts.
- c. Patients' records will be brought up to date and prepared for shipment with the patients.
- d. The necessary evacuation orders will be published.
- e. Proper tags will be prepared for each patient.
- f. All baggage and equipment will be properly checked and prepared for shipment.
- g. Current censorship procedures for personnel leaving the theater will be followed.

7. Records to Accompany Patients to the United States.

- a. The following records will be assembled, where applicable, for return with patients:
  - (1) Form 20 (Soldier's Qualification Card).
  - (2) Form 24 (Service Record) or Form 25 (Temporary Service Record).
  - \* (3) Form 28 (Individual Pay Record).
  - (4) Form 32 (Individual Clothing and Equipment Record).
  - (5) C and E Adjustment Form.
  - (6) Form 33 (Individual Equipment Record).
  - (7) Form 34 (Individual Clothing and Equipment Record - Arctic Clothing and Equipment). (As applicable).
  - \* (8) Form 65-1 (Officer's Identification Card).
  - (9) Form 66-1, 66-2, or 66-3 (Officer's or Warrant Officer's Qualification Card).
  - \* (10) Form 77 (Officer's Pay Date Card).
  - (11) Form 8-114 (Syphilis Register) - For individuals under treatment for syphilis.



R E S T R I C T E D

- \*(12) Form 8-117 (Immunization Register) (Not applicable to enlisted personnel).
- \*(13) Copy of orders announcing rating (Flying Personnel only).
- \*(14) Copy of orders authorizing Flying Status (Flying personnel only).
- \*(15) Record of leave accrued and granted (To be carried by officers - Per Cir 55, WD, 1943).
- (16) Medical Records required by AR 40-1025, copies of clinical histories, x-rays, disposition board proceedings, etc.

\*To be carried by individuals.

b. Each patient's records will be packaged separately and forwarded with the patient.

c. Service records and allied papers will be indorsed: "To Medical Installation, United States, soldier transferred to the United States for hospitalization by ship (by airplane)". Notation will be made on page six of the Service Record of the date of departure from the theater for the United States.

d. When records have not been received from the patient's unit or are missing, a written statement will accompany the patient to the effect that his records have been requested from his former organization and will be forwarded direct to The Adjutant General upon receipt, or are missing and cannot be forwarded. In the latter case the reasons therefor will be stated. When possible, duplicates to replace necessary records will be accomplished prior to embarkation.

e. Records and allied papers separated from patients evacuated to the Zone of Interior will be forwarded by letter of transmittal direct to The Adjutant General, Washington, D. C., giving the approximate date the patient was transferred to the Zone of Interior.

8. Publication of Evacuation Orders.

a. Commanding officers of hospitals or hospital centers will publish the necessary evacuation orders (classified "restricted") for those patients being evacuated, relieving them of their present assignment and attachment and returning them to the United States. The destination of the patients will be shown as "Medical Installation, United States". Orders will not designate ports or airfields where the patients will enter the United States, nor will they designate the hospital to which the patients will be transferred upon arrival. (See Annex "B").

b. Individuals will be listed in these orders by rank or grade, alphabetically by name within rank or grade -- giving serial number, military occupational specialty number, arm or service (followed by the reference "AAF" if assigned to duty with the Army Air Force), and class of patient.



R E S T R I C T E D

c. Army negro personnel will be listed in a separate section and will be indicated by the letter "N" following their names.

d. Army female personnel will be listed in a separate section and will be indicated by the letter "W" following their names.

e. United States Naval personnel will be listed in a separate section.

f. Civilians, merchant seamen, technicians, and American Red Cross personnel will be listed in a separate section giving their status, age, sex, nationality, registry or passport number, name and address of next of kin, and class of patient.

g. Evacuation orders will quote the proper procurement authority.

h. A per diem of \$7.00 will be authorized officers while travelling outside the continental limits of the United States, except when subsisted on an Army transport or otherwise at government expense. Enlisted personnel will be authorized monetary travel allowances under the provision of AR 35-4520, 24 February 1943, as amended, when indicated.

i. If patients are being evacuated by air to the Zone of the Interior, evacuation orders will establish an effective date of change of status six (6) days after the date of departure from the hospital, i.e. if the patient departs from the hospital issuing the evacuation orders on 1 March, the evacuation order will be worded as follows: Under the authority of \*\*\*\* effective 7 March the following patients \*\*\*\*.

j. Evacuation orders and any amendments thereto will be distributed as follows:

- |  |    |
|--|----|
| (1) Adjutant General, Washington, D. C.  | 2  |
| (2) Commanding General, USFET, APO 757.  | 2  |
| (3) Headquarters, USFET, APO 757 (Att: Military Personnel Division, AGO).  | 2  |
| (4) Headquarters, TSFET (Rear), APO 887 (Att: Casualty Division, AGO).   | 2  |
| (5) Office of the Theater Chief Surgeon, Headquarters, TSFET (Main), APO 757 (Att: Personnel Division).  | 1  |
| (6) Office of the Theater Chief of Transportation, Headquarters, TSFET (Main), APO 757 (Att: Passenger Branch) (Furnished when patients are evacuated by sea, omitted when patients are evacuated by air). | 15 |
| (7) Commanding Officer, Port or airfield of embarkation. (To be delivered by the Officer in charge of patients as they are brought to the port or airfield).   | 40 |

- 6 -  
R E S T R I C T E D



R E S T R I C T E D

- (8) Headquarters, USAFE, APO 633, (Att: A-1 Section) (Only orders affecting Air Force personnel). 3
- (9) Commander, US Naval Forces in Europe, FPO 100 (Att: Staff Medical Officer) (Only orders affecting Navy personnel). 1
- (10) Commander, US Naval Forces in Germany, FPO 948 (Att: Staff Medical Officer) (Only orders affecting Navy personnel). 1
- (11) Headquarters, Air Transport Command, APO 887, (Only orders affecting ATC personnel). 1
- (12) WAC Staff Director, Headquarters, USFET, APO 757. (Only orders affecting WAC personnel). 1.

9. Evacuation Tags.

a. WD MD Form 52d will be prepared, giving name, rank, serial number, diagnosis, and class, and will be attached to each patient upon departure from the hospital.

b. WD AGO Form 8-188, "Patients Identity Tag", will be completed for all patients (whether shipped by air or water) in accordance with instructions contained in Circular No. 248, War Department, 20 July 1945, subject: "Use of Identification Tag for Patients Evacuated by Water from Overseas".

10. Nominal List.

a. Commanding officers of hospitals or hospital centers will prepare nominal lists of patients being evacuated by sea.

b. Lists will be divided into separate sections for each major category of patients to be embarked (corresponding to the different sections of the Evacuation Orders). The list will be alphabetized by class and will include rank or grade, name, serial number, class of patient, diagnosis, and, when applicable, remarks concerning special therapy or diet necessary enroute.

c. Copies of this list will be furnished as follows:

- (1) Port Surgeon - Two (2) advance copies, transmitted so as to reach the port twenty-four (24) hours prior to embarkation.
- (2) Commanding Officer, Hospital Train - Three (3) copies. One (1) copy for use on the train; two (2) copies to be transmitted with the patients to the Port Surgeon.

11. Baggage and Equipment.

a. Equipment will conform to current regulations outlining the "Equipment for Personnel Returning to the United States". Baggage will conform to



R E S T R I C T E D

Headquarters, ETOUSA SOP No. 45 dated 1 July 1945, as amended by Letter, Headquarters, Theater Service Forces, European Theater, 25 August 1945, subject: "Baggage" (file number AG 524 RWJ-AGO).

b. Baggage of patients being evacuated by air will be limited to sixty-five (65) pounds in the form of hand luggage.

c. All baggage will be inspected, certified, and tagged in compliance with regulations governing baggage of patients leaving the theater.

d. Authorized baggage left at the hospital will be packed, tagged, and shipped to the United States in accordance with existing regulations governing the "Shipment of Unaccompanied Baggage to the United States".

12. Evacuation through Embarkation Hospitals on the Continent.

a. Patients awaiting evacuation to the Zone of Interior will be evacuated to embarkation hospitals when directed by the Theater Chief Surgeon.

b. Hospitals transferring patients who have been boarded to another hospital to await evacuation to Zone of Interior by air or water, will prepare the patients for evacuation, except for those procedures to be accomplished by the embarkation hospital (par 12c).

(1) Baggage and equipment will be checked, tagged, and listed in accordance with existing instructions governing baggage of patients leaving the theater. Baggage tags will indicate only the patient's name, rank, and Army serial number.

(2) Service Records will be indorsed to "US Medical Installation, US".

c. The following administrative procedures will be accomplished by the embarkation hospital:

(1) Publication of the Evacuation Orders ordering the patients to the Zone of Interior.

(2) Preparation of a nominal list.

(3) Preparation of a consolidated baggage list.

(4) Completion of baggage tags.

(5) The embarkation hospital will make appropriate entry under "Organization to which attached" page 5, Service Record. Notation will be made on page 6 of the Service Record of the date of departure from the theater for the United States.

(6) Preparation of <sup>(OUT 9138)</sup> "Patients Identity Tag", WD AGO Form 8-188.

R E S T R I C T E D



R E S T R I C T E D

13. Evacuation from the United Kingdom.

a. The provisions of this directive are applicable in the United Kingdom with the following modifications:

- (1) Paragraph 5a. The Surgeon, United Kingdom Base, will report only the number of patients in each class, omitting sub-classes.
- (2) Paragraph 8h. The Office of the Theater Chief of Transportation, Headquarters, Theater Service Forces, European Theater (Main), APO 757 (Att: Passenger Branch) will be omitted from the distribution. The following additions will be made to the distribution:
  - (a) Commanding General, Headquarters, United Kingdom Base, APO 413. 2
  - (b) Office of the Surgeon, Headquarters, United Kingdom Base, APO 413 (Att: Evacuation Branch). 2
  - (c) Base Transportation Office, United Kingdom Base, APO 413 (Att: Passenger Branch). 15.

14. Evacuation from the Liberated Countries.

a. The provisions of this directive are applicable in the liberated countries with the following modifications:

- (1) Paragraph 5a. Each base section surgeon will report daily to the Evacuation Branch, Office of the Theater Chief Surgeon (Rear), by telephone, the number of patients in each class and sub-class ready for evacuation as of 2400 hours the day previous.

By order of the Theater Chief Surgeon:

*F. H. Motrey*  
F. H. MOTREY,  
Colonel, Medical Corps,  
Executive Officer.

2 Incls:

- 1. Annex "A".
- 2. Annex "B".



# Annex "A"

## REPORT OF PATIENTS AWAITING EVACUATION

Reporting Unit

Report as of 2400 hours

(date)

	IA		IB		IC		II		III		IV		V		TOTAL
	O	E	O	E	O	E	O	E	O	E	O	E	O	E	
TOTAL AWAITING EVACUATION	1	3	7 1-F	2	18 1-PW	5 1-CV 1-T	67 1-CV 3-T	19 1-CV	86 1-N 1-F 1-PW	6 1-F 1-P	28	2 1-C	1		245

### Instructions:

1. Report will be as of 2400 hours of the day previous.

2. Report will be transmitted as follows (from above example): "Class IA, 0 - one; Class IB, E - three; Class IC, 0 - zero; IB, E - seven, including one F; Class IC, 0 - two; Class IC, E - eighteen, including one PW; Class II, 0 - five, including one CV and one "T", etc.

3. Report will be submitted in accordance with instructions contained in paragraphs 5a, 13, 14, to the Evacuation Officer of the appropriate command.

TELEPHONE NUMBERS: Evacuation Branch, Hq TSFET (Main) Roundup 33245 (31474 if 33245 is engaged).  
 Evacuation Branch, Hq TSFET (Rear) Com Z Versailles 606  
 Evacuation Branch, Hq UK Base (388 if 606 is engaged).  
 Evacuation Branch, Hq UK Base UK Base 1144 (1143 if 1144 is engaged).



Annex "B"

HEADQUARTERS  
GENERAL HOSPITAL  
OFFICE OF COMMANDING OFFICER  
APO 757, US ARMY

Date \_\_\_\_\_

SUBJECT: Evacuation Orders No. \_\_\_\_\_.

1. Under the authority of AG 704.11 (3 June 44) OB-S-E-SPMOT-M, and letter Headquarters, Services of Supply, European Theater of Operations, United States Army (AG 704.1 MFGA) dated 3 June 1944, as amended, and the provisions of par 2, AR 40-600, the following patients now awaiting evacuation to the United States, are relieved from their present status of attached unassigned, to the detachment of patients \_\_\_\_\_ Hospital and will be moved to a Medical Installation in the United States to be named by indorsement to this order by the commanding general of the port or airfield at which the patients are debarked.

<u>Rank or</u> <u>Grade</u>	<u>Name</u>	<u>ASN</u>	<u>MOS</u> <u>No.</u>	<u>Arm or</u> <u>Service</u>	<u>Class</u>
<u>ARMY-MALES</u>					
Brig Gen	Smith, John J.	0-7243		USA	II
Lt Col	Roberts, Harry B.	0-168733		MC	III
1st Lt	Brown, James H.	0-1697742		Inf	IC
1st Lt	Johnson, Elroy F.	0-1743321		Inf	III
M/Sgt	Doyle, John H.	16109022	502	Engr (AAF)	II
Pvt	Sullivan, Arthur L.	34782392	521	TC	II

ARMY-FEMALES

2nd Lt	Langbar, Mildred R. (W)	N-2765434		ANC	III
Tec 5	Jones, Mary (NMI) (W)	A-132754		AG	III

ARMY-NEGRO

Cpl	Riddle, Samuel (NMI) (N)	36374252	764	SC	IB
Pfc	Johnson, Jack R. (N)	34002832	245	QM	III

NAVY + MARINE - COAST GUARD

Lt (jg)	Harris, Sam H.	0-20457	USN	USN	IA
Sgt	Baker, Frank L.	389786	USMC	USMC	III

CIVILIANS

1st Engr	Funk, Harold M.	Z-34473	USMM	USMM	III
(Age 52; Male; American; Next of Kin, Wife: Mrs. Mary Funk, 225 West 75th St, New York, New York).					



<u>Rank or</u> <u>Grade</u>	<u>Name</u>	<u>ASN</u>	<u>MOS</u> <u>No.</u>	<u>Arm or</u> <u>Service</u>	<u>Class</u>
Tech	Hawkins, Arthur J.	32453			IV
	(Age 33; Male; American; Next of Kin, Mother: Mrs. Thelma J. Hawkins, 64 Melvern Blvd, Johnston, Pa.).				

2. Travel will be by military, naval, or co-belligerent vessel; or military or commercial aircraft.

3. A per diem of seven dollars (\$7.00) is authorized officers while traveling outside the continental limits of the United States except when subsisted on an army transport or otherwise at government expense.

4. Enlisted personnel are authorized monetary travel allowances under the provisions of AR 35-4520, 24 February 1943, as amended, for such time as is appropriate.

5. Correspondents and publishers will be notified to discontinue mailing letters and publications until they receive notification of new address.

6. Information concerning War Department, Army or personal activities of a military nature within this theater will not be discussed in private or in public and will not be disclosed by means of newspapers, magazines, books, lectures or radio, or any other method, without prior clearance through the War Department Bureau of Public Relations or the appropriate Public Relations Officers of Army installations.

7. TCNT, TDM, POS. 60-135 P 431-02, 03, 04, 07, 08 A 212/50425.

By order of Colonel \_\_\_\_\_:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Distribution: